

**Minutes of a Meeting of the Mid Sussex District Council Cabinet
Grants Panel held on Thursday, 16th January 2014
from 4.30 p.m. to 5.25 p.m.**

Present: Councillors: Christopher Snowling (Chairman)
Jonathan Ash-Edwards (Vice-Chairman)
Pru Moore

21. SUBSTITUTES

The Panel noted that no substitutes had been appointed in accordance with Council Procedure Rule 4 – Substitutes at meetings etc.

22. APOLOGIES

None.

23. DECLARATIONS OF INTEREST

None.

24. MINUTES

The Minutes of the special meeting of the Panel held on 12th September 2013 were approved as a correct record and signed by the Chairman.

25. REPRESENTATIONS FROM MEMBERS OF THE COUNCIL

The Panel received two representations in support. The first was the request from Chestnut Tree House and, secondly, the extension of the period to secure project funding for Ansty Village Hall.

26. CORPORATE GRANT SCHEMES

The Panel received a report that presented grant applications under the Facility Grants and Small Revenue Grants. The Panel noted that, following a resolution by Cabinet at their meeting held in September 2013 relating to new governance arrangements, they had also received grant applications for Community and Economic Development. The grant applications totalled 16 in all.

Elaine Clarke, Community Leisure Officer, introduced the Facility Grants and Lin Parkinson, Community Development Officer, introduced the Small Revenue Project Grants. Members then considered the applications, as set out below:-

Facility Grants

Organisation	Purpose for which award is sought	Award Suggested
Hurstpierpoint Cricket Club	Repairs to Fairfield Recreation Ground Pavilion, Hurstpierpoint	£7,605
Sayers Common Petanque and Boules Club	New Petanque and Boules Pitch at Reeds Lane Recreation Ground, Sayers Common	£2,625
East Grinstead Sports Club	To install two new energy efficient boilers at the East Grinstead Sports Club	£20,000
Total		£30,230

Small Revenue Grants

Organisation	Purpose for which award is sought	Award Suggested
Burgess Hill Youth	Contribution towards a holiday activities programme	£1,400
Chestnut Tree House	Feeding bottles	£300
East Grinstead Museum	Contribution towards cataloguing items from the Queen Victoria Hospital relating to Sir Archibald McIndoe and the Guinea Pig Club	£3,000
The Haven Pregnancy Counselling Centre	Rental costs of Centre	£1,500
Hope (Building Confidence)	Programme of activities and workshops to raise women's confidence and life skills	£500
Jigsaw	Crafts for activities for bereavement support service for children, young people and their families	£800
Kangaroos	Contribution towards PALS Saturday Club and Playscheme	£2,000
Respect Youth Club	Rent and insurance costs	£720
Sussex Association for Spina Bifida and Hydrocephalus	Contribution towards the Advisor, Social and Buddy Service	£800
Tadpoles Swimming Club for the Disabled	Contribution towards pool hire, training, replacement wheelchair and equipment costs	£550
The Yews	Pressure Washer	£250
Total		£11,820

The Panel considered the Corporate Capital Grants Schemes and supported the recommendations of the Assessment Group.

The Panel then went on to consider the Small Revenue Grants. Members of the Panel noted that this would be their last meeting of this financial year and were of the opinion that some of the awards recommended should be increased because they directly affected individuals and not just a service.

In relation to the application from Burgess Hill Youth, one Member considered that, because of cuts to youth services, the grant awarded should be £2,200. This view was supported by other Members of the Panel.

With regard to the grant application from Chestnut Tree House it was agreed that a grant of £500 should be awarded because it would directly help individuals.

Another Member of the Panel spoke in support of Jigsaw and the Members agreed that the grant be increased to £1,300 to increase the bereavement service offered to children, young people and their families.

The Panel then considered the application from East Grinstead Museum and agreed that, although the cataloguing of these items was a worthwhile project and would provide a service, it did not directly affect individuals, , the grant be reduced to £1,500. The remainder of the Small Revenue Grants awarded remain the same as in the report.

Elaine Clarke, Community Leisure Officer, introduced the Community and Economic Fund Grants. Members considered the following applications:-

Community & Economic Fund Grants

Organisation	Purpose for which award is sought	Award Suggested
Haywards Heath Town Team CIC	Website Development	£5,000
East Grinstead Business Association	Cantelupe Road Art Mural	£4,750
Total		£9,750

With reference to the Haywards Heath Town Team Project, one Member reported that an application for funding had been made to Haywards Heath Town Council and that the offer had subsequently been withdrawn.

The Panel agreed that consideration of this item be deferred pending the decision about funding from the Town Council. If funding is awarded by the Town Council, the Chairman of this Panel be authorised to agree a grant of up to £2,500. The award to East Grinstead Business Association was agreed.

Simon Hardy, Principal Development Manager, introduced Appendix D which gave Members an update and End of Grant reports.

Members noted the contents of the Appendix and agreed amended recommendations relating to Bolney Village Hall and Ansty Village Centre Trust.

The Panel noted Appendix A, which listed the Small Revenue Grants that had been awarded during 2012/13.

RESOLVED

That:-

- (1) Hurstpierpoint Cricket Club be awarded a grant of £7,605 (75% of the total project cost) to refurbish the sports pavilion at Fairfield Recreation Ground, which is made up of -£7,605 (P35/544) Section 106 formal sports monies. This is in accordance with previous funding decisions made by the Cabinet Grants Panel which have required the applicant to contribute 25% match funding toward the total project cost. This grant would enable the Cricket Club to go ahead with the essential works and would leave a shortfall of £2,535 that the Club would need to raise through additional fundraising to complete the whole project;

This grant offer be made, subject to the following special conditions:

- (1) that it can be demonstrated that the project can be funded in its entirety within 12 months of the grant offer;
 - (2) the project being completed within 12 months of project funding being obtained; and
 - (3) that planning permission be obtained (if applicable);
- (2) Sayers Common Petanque and Boules Club be awarded a grant of 2,625 (75% of the total project cost) to install a petanque / boules pitch at Reeds Lane Recreation Ground, which is made up of £2,625 (P35/544) of Section 106 Formal Sport monies.

This grant offer is made subject to the following special conditions:

- (1) that it can be demonstrated that the project can be funded in its entirety within 12 months of the grant offer;
 - (2) if grants are secured from West Sussex County Council and the Sussex Community Foundation, the amount of the Council's grant be reduced accordingly;
 - (3) a letter of approval be obtained from the Parish Council to confirm they are satisfied with the designs and the construction process, prior to commencement; and
 - (4) the project being completed within 12 months of project funding being obtained;
- (3) East Grinstead Sports Club be offered a grant of £20,000 (44% of the total project cost) to install replacement boilers, which is made up of P35/498 (£1,739), P35/529 (£2,691), P35/583 (£3,861), P35/637 (£4,982), P35/623b (£1,370), P35/633b (£5,357) of Section 106 Formal Sport monies.

This grant offer is made subject to the following special conditions:

- (a) that it can be demonstrated the project can be funded in its entirety with 12 months of the grant offer; and

- (b) the project being completed within 12 months of project funding being obtained;
- (4) a grant of £2,200 be awarded to Burgess Hill Youth (formerly Burgess Hill Boys Club) as a contribution towards a holiday activities programme;
- (5) a grant of £500 be awarded to Chestnut Tree House for feeding bottles;
- (6) a grant of £1,500 be awarded, as a one-off contribution towards cataloguing the McIndoe Collection;
- (7) a grant of £1,500 be awarded to The Haven Pregnancy Counselling Centre towards rental costs of the Centre;
- (8) a grant of £500 be awarded to Hope (Building Confidence) towards a programme of activities and workshops to raise women's confidence and life skills;
- (9) a grant of £1,300 be awarded to Jigsaw (South East) towards crafts for activities for bereavement support service for children, young people and their families;
- (10) a grant of £2,000 be awarded to Kangaroos as a contribution towards PALS Saturday Club and Playscheme;
- (11) a grant of £720 be awarded to Respect Youth Club as a contribution towards rental and insurance costs;
- (12) a grant of £800 be awarded to the Sussex Association for Spina Bifida and Hydrocephalus as a contribution towards the Advisor, Social and Buddy Service;
- (13) a grant of £550 be awarded to Tadpoles Swimming Club for the Disabled as a contribution towards pool hire, training, replacement wheelchair and equipment costs;
- (14) a grant of £250 be awarded to The Yews (Haywards Heath) Community Partnership to purchase a pressure washer;
- (15) consideration of the application from Haywards Heath Town Team CIC be deferred pending the outcome of funding from Haywards Heath Town Council.

If funding is secured from the Town Council the Chairman be authorised to award a grant of up to £2,500 (42% of the total project cost) to set up a new web based voucher scheme, online ticketing system, job and commercial property searches, which is funded from the Community and Economic Development Project Fund.

This grant offer is made subject to the following special conditions:

- (1) that it can be demonstrated that the project can be funded in its entirety within 12 months of the grant offer; and
- (2) the project must be completed within 12 months of project funding being obtained;
- (16) the East Grinstead Business Association be awarded a grant of £4,750 (100% of the total project cost) to commission a large street art mural in Cantelupe Road, which is

made up of £4,750 (P35/501) of Section 106 Public Art monies. In this instance the Town Council is fully supportive of the proposal and support an award of 100% toward project costs.

This grant offer is made subject to the following special conditions:

- (a) planning permission and / or listed building consent is obtained, prior to carrying out any works;
 - (b) evidence of the building owner's consent and a management / maintenance plan should be provided that is acceptable to the Head of Leisure and Sustainability; and
 - (c) the project being completed within 12 months of project funding being obtained.
- (17) note the contents and approve the recommendations relating to the previous Capital and Facility Grants, which includes:-
- (a) Ansty Village Hall - change the special condition to extend the period to secure project funding to December 2014;
 - (b) Bolney Village Hall – change the special conditions to extend the period to secure project funding to end of December 2014; to deliver the project by the end of December 2015 and to make the total grant (inclusive of the toilet strategy money of £15,000) a fixed sum of £95,500; and
 - (c) Ansty Village Centre Trust – Combined sports pavilion, social club and village hall – change special condition to extend the period to secure project funding to December 2014; and
- (18) note the End of Grants reports for the Small Revenue Grants awarded during 2012/2013 in Appendix E of the report.

Chairman.